

Re: application no. EZ-244-17/2016

A REQUEST FOR PROPOSALS

1. The Contracting Party:

Polish Geological Institute – National Research Institute with its seat in Warsaw, ul. Rakowiecka 4, sends a request for proposals for a purchase order excluded from the obligation of applying provision of the act on the public tenders, for: **drafting of a report indicating coordinates of an exploration area of polymetallic massive sulphide deposits in the Mid-Atlantic Ridge region and preparation of the optimal plan for exploration and research of the Deposits for execution of a project „Analysis of legal and economic - organizational aspects of concluding new agreements with International Seabed Authority for exploration of deep sea mineral deposits”.**

2. A description of subject of this purchase order: drafting of a report indicating coordinates of an exploration area of polymetallic massive sulphide deposits in the Mid-Atlantic Ridge region and preparation of the optimal plan for exploration and research of the Deposits for execution of a project „Analysis of legal and economic - organizational aspects of concluding new agreements with International Seabed Authority for exploration of deep sea mineral deposits”.
3. A scope of the purchase order is defined in the section 2 of a request for proposals and in a draft of an agreement attached hereto as Addendum no. 1.
4. Place of completion of the purchase order: The report and a plan will be prepared in the seat of the Offeror.
5. Deadline for completion of the purchase order: 15 November 2016.
6. Requirements of contractors: contractor shows that completed at least one service consisting in preparation propositions regarding structure and content of Application for approval of a plan of work for search and exploration of mineral deposits in international Area in accordance with the regulations under the United Nations Convention on the Law of the Sea (UNCLOS).
7. Assessment criteria of proposals and degree of their importance:
Price indicated in an offer – jointly 100%
Maximum number of points (100) will be granted to an offeror, who will propose lowest total price for completion of the purchase order and other offeror will receive accordingly less points in accordance with a below equation:
Worth of an offer with a lowest proposed price /worth of an offer being examined: $x \ 100\% \times 100 =$ number of points.
8. Offers, drafted on a form attached hereto, should be submitted in a seat of the Contracting Party in electronic form: email rafal.golabek@pgi.gov.pl with a note: „An offer to draft a report indicating coordinates of an exploration area of polymetallic massive sulphide deposits in the Mid-Atlantic Ridge region”
9. The offer should be accompanied by an up-to-date certificate of being entered to the Central Registry and Information about Business Activity in a form of a print-out from a website of CEIDG (*for entrepreneurs being a natural person*) or an excerpt from the National Court Register (*for entities, which are obliged to obtain such excerpt*)).
10. A deadline for submitting offers is set on 20.10.16 hour 10:00
11. A period of being bound by an offer is 30 days from a submission deadline.

12. A person entitled for contacts with offerors:

Rafał Gołabek tel. (22) 459-21-14, available between 8:00 – 15:00 h.

e-mail: rafal.golabek@pgi.gov.pl

13. Other information:

- 1) The Contracting Party reserves a right to introduce changes to this request for proposals before the deadline to submit offers.
- 2) The Contracting Party may ask offerors for clarifications re. submitted offers and submitting additional documents and statements.
- 3) The Contracting Party reserves a right to amend submitted offers in the scope of obvious misprints, miscalculations and other errors, which do not cause major changes.
- 4) Offers submitted after the deadline and alternative offers will be rejected.

Warszawa

Place, date

ZASTĘPCA DYREKTORA
Państwowego Instytutu Geologicznego
Państwowego Instytutu Badawczego
DYREKTOR ds. GEOINFORMACJI

Tomasz Natorz

Signature of a manager of a unit responsible for

implementation of a project

W. Preseli

KIEROWNIK
Działu Zarządzania Umowami

mgr Jacek ...

JA

[Signature]

[Signature]